

# How to Submit Anki Decks

Dr. Brigham

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1. Open Anki.
2. Click File in the top left.
3. Click Export.
4. Where it says Include, change that to the name of your deck.
5. Click  at the bottom.
6. A window should pop up asking you where to export it. Export it to the desktop.
7. Open up your e-mail.
8. In the title type your name and “Anki.”
9. Start one addressed to dbrigham@smithton.k12.mo.us.
10. Attach your Anki deck, which should be on the desktop.
11. Send me the e-mail.