

# Parent/Guardian Contact Information Form

Dr. Brigham

August 19, 2014

Dear parents and guardians,

Throughout the coming school year, I'll be contacting you every few weeks with updates regarding your student's performance (whether good or bad, so don't necessarily be alarmed).

As such, I would like to know the best method to contact you.

I'm looking forward to a good semester. Please e-mail me at [dbrigham@smithton.k12.mo.us](mailto:dbrigham@smithton.k12.mo.us) with any questions.

Name of student: \_\_\_\_\_

Name of parent/guardian to contact: \_\_\_\_\_

Preferred method of contact<sup>1</sup> (circle one):      **e-mail**              **phone call**

E-mail address: \_\_\_\_\_

Phone number: \_\_\_\_\_

Best time to contact: \_\_\_\_\_

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<sup>1</sup>While both e-mail address and phone number are listed below, feel free to only list one, if desired.